



JOB DESCRIPTION.

JOB TITLE	Theatre Technician
REPORTS TO	Senior Technician
DEPARTMENT	Theatre & Performance

BACKGROUND

We celebrate Shakespeare's transformative impact on the world by conducting a radical theatrical experiment. Inspired and informed by the unique historic playing conditions of two beautiful iconic theatres, our diverse programme of work harnesses the power of performance, cultivates intellectual curiosity and excites learning to make Shakespeare accessible for all.

Shakespeare's Globe is a large and complex centre with busy programmes of activity on the Globe stage, the Sam Wanamaker Playhouse and across site every day of the week. Both our theatres serve our three core areas of work – theatre, education and cultural tourism offer.

PURPOSE OF JOB

To work with the Senior Technician within the wider Stage Department to ensure the smooth running of turnarounds, rehearsals, performances, events and workshops. Supporting the wider team on the maintenance, testing and management of our technical systems.

PRINCIPAL RESPONSIBILITIES

- Maintain and operate our lighting systems – we have a fixed rig in both theatres which serves the needs of performances, events and workshops onstage as well as illuminating the architecture of our venues for visitors
- Administer our communications systems – providing comms for technical rehearsals and performances, maintaining the show relay systems and liaising with our Building Operations department on provision of the hearing loop.
- Programme basic lighting for shows and events.
- Have an active involvement in devising and providing special effects for events and performances.
- Be actively involved with daily turnarounds with responsibility for any technical elements.
- Act as a Duty Technician during a production where technical elements or special effects deem it necessary.
- Work with wider stage team to ensure backstage areas are

kept clean, tidy and comply with in house Health and Safety Policies.

- Support maintenance weeks, compiling maintenance and testing requirements to ensure regulations are complied with.
- Work alongside casual technicians, providing guidance where necessary.
- Support technical requirements for special events, access performances, visiting companies, filmed performances, parties etc.
- Deputise for the Senior Technician, manage day to day administration, acting as a first point of contact for incoming requests.

PERSON SPECIFICATION

- Willingness to take on training and gain experience in the industry.
- Technical understanding of lighting, sound and other theatrical systems and equipment.
- Understanding and experience of programming and operating ETC GIO lighting control console, further training can be provided.
- Awareness of risk assessments and relevant H&S regulations.
- Good communication skills, with an ability to communicate effectively at all levels.
- Reliable and motivated to work independently and as part of a team.
- Strong organisational, problem solving and administrative skills with good attention to detail.
- Confident working at height.

Embodies these essential Globe ways of working:

- Committed to the principles of equality, diversity and anti-racism and able to implement these within all areas of work.
- Supportiveness to others.
- Thoughtfulness, reflecting, and problem solving.
- Influencing and communicating with others.

The post holder must at all times carry out their responsibilities with due regard to Shakespeare's Globe's Policies and Procedures.

RECRUITMENT INFORMATION

Permanent / Full-Time

A full set of terms and conditions will be supplied with a contract of employment

Hours: **35 per week** exclusive of one hour daily lunch break, Additional hours on evenings and weekends may be required for which time in lieu may be granted. There are no extra payments for additional hours worked.

Salary: **£31,000 per annum**

Holiday: The annual holiday leave is 25 days per calendar year plus Bank Holidays. One day additional annual leave every service anniversary up to 28 days.

Benefits:

- Discount in the Globe shop and onsite restaurants/cafes
- Staff discounts via My Globe perks and better Bankside Buzzcard
- Free entry to selected shows, events and activities
- Access to our free employee assistance programme and 24/7 virtual GP service
- Enhanced maternity, paternity, adoption, and shared parental leave and pay
- Life assurance scheme
- Rental deposit scheme
- Season ticket loans
- Eye test voucher scheme
- Flu vaccination scheme
- Cycle to work scheme
- Enhanced employer pension contributions after 12 months service.

This job description is not a contract but is provided for an employee's guidance on the way in which the duties of the post are to be carried out. The content of the job description may change from time to time and the employee will be consulted over any substantial changes.

As a term of employment you may be required to perform work not specifically mentioned above commensurate with the scope of your role within Shakespeare Globe Trust.